



QUESTIONS AND ANSWERS TENDER PACK: TENDER BRIEFING

REQUEST FOR PROPOSAL [RFP] FOR APPOINTMENT OF A PROJECT MANAGEMENT COMPANY FOR THE ROLL-OUT OF THE SOLAR WATER HEATER PROGRAMME

Acronyms:

PMC/U-Project Management Company/Unit

SWH-Solar Water Heaters

SP-Service provider

DBMS-database management system

DoE= Department of Energy

RFP Documents are loaded on CEF webpage and National Treasury's eTender portal, free to download.

Please ensure your company is registered on National Treasury Central Supplier database.

Questions and Answers throughout the session:

1. Q: **Please could you confirm whether CEF will provide the SHE Consultant or should this be provided by the Project Management service provider?**

A: The PM Company must provide their SHE Officer/Consultant and all other resources they deem necessary for the success of the project. The rates of these resources and their estimated hours should be taken into consideration when pricing.



- 2 Q: **How many PMCs will CEF appoint for this project?**
A: One company.
- 3 Q: **The tender document makes reference to a database management system that needs to be procurement in execution of this project, will this need to be integrated to a CEF system and if so, what system is that?**
A: The DBMS referred to is not as complex as an ERP system. It is a simple yet smart ICT system that will enable the management of all relevant data electronically instead of using paper work. The system will enable one to locate the exact coordinates of each installation, upload pictures and data such as type of the installation, repairs/replacements required. (The ultimate objective of this database is to enable DoE/CEF to trace installations and repairs in each household).
- 4 Q: **The scope refers to development/outsourcing of a DBMS. Does this form part of the PM scope?**
A: The PMC is not expected to have the skills and capabilities to develop the system but will be expected to ensure that the system is developed and fully functional as per CEF requirements (e.g. manage the Service provider that will develop the system).
- 5 Q: **What if the PMC already has such a system, could they propose this to CEF?**
A: Yes. Through a separate bidding process. DBMS/03/2019 which closes 22 March 2019.
- 6 Q: **What is the magnitude of these installations?**
A: Estimated 87, 000 units to be installed in 19 municipalities spread across 7 provinces (refer to RFP documents for full scope of work).
- 7 Q: **What are the targeted timelines for completion of the project?**



A: During the briefing it was stated the timelines will be as follows:

1. Completion of installations – end of January 2020
2. PMU to close the project and issue all reports – end of March 2020. So the PMU is given 2 months to wrap up after the installations are done.

8 Q: **To quote a lump sum fee without knowing the real time frames will be complex, to what extent can the price schedule given be amended?**

A: To be able to evaluate the tender commercially would require a “like for like comparison”. Bidders are requested to stick to the given cost structure as much as possible.

Evaluation of tenders will be based on Preferential Procurement Policy Framework Act (PPPFA) which prescribes 80/20 for evaluation.